

18 August 2023

ICO Case Reference IC-246919-X8Y9

Request

You asked us:

"Please may you provide me, in Microsoft Excel or an equivalent electronic format, with a list of invoices that were not paid within 30 days for the last 6 financial years (2017/18 to 2022/23 inclusive) which would feed into the Regulation 113 Notice you are required to publish each year as part of your obligations under The Public Contracts Regulations 2015, with the following information for each invoice (where available):

- *The name of the Supplier*
- *Supplier email address*
- *Supplier company registration number*
- *Supplier postal address*
- *Supplier telephone number*
- *Supplier website*
- *The date of the invoice*
- *The invoice reference*
- *The gross value of the Invoice*
- *The date the invoice should have been paid by*
- *The actual payment date of the invoice*
- *The total amount of interest liability due to late payment of the invoice*
- *The total amount of interest paid to the supplier due to late payment of the invoice.*

For the avoidance of doubt we request the data behind payment performance summaries for Regulation 113 Notices, not the summaries themselves."

We have handled your request under the Freedom of Information Act 2000 (the FOIA).

Our response

We consulted internally with our Finance, Procurement and Estates Directorate about this information request and we can confirm that we hold some information in scope.

Please find attached alongside this response a file in reusable .csv format listing invoices paid late during the specified time period.

It may be helpful to explain that the invoices with extended payment terms are largely in 2020, following the Covid pandemic, where extended terms were applied due to disruption.

That concludes our response to this information request.

Next steps

You can ask us to review our response. Please let us know in writing if you want us to carry out a review. Please do so within 40 working days.

You can read a copy of our full review procedure [here](#).

If we perform a review but you are still dissatisfied, you can complain to the ICO as regulator of the FOIA. This complaint will be handled just like a complaint made to the ICO about any other public authority.

You can [raise a complaint through our website](#).

Your information

Our [Privacy notice](#) explains what we do with the personal data you provide to us, and sets out your rights.

Our retention schedule can be found [here](#).

Yours sincerely,



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