

8 March 2024

Case reference: IC-289864-F2W5

We are now in a position to respond to your information request of 21 February.

Request

In your email you discussed a decision notice dated 9 February 2024 under reference IC-263068-C0W8, relating to the Royal Borough of Greenwich council. A link to the relevant decision notice on our website is available [here](#).

As part of this correspondence, you asked whether we had spoken to the Chief Procurement Officer at Royal Borough of Greenwich in relation to this case. You also provided the name of that individual.

"The named contact at the Royal Borough of Greenwich is the Chief Procurement Officer, [name provided]... Did the ICO case officer speak to [name provided] at all?"

We have handled this request for recorded information under the Freedom of Information Act 2000 (FOIA).

Our response

In line with our usual practices, case officers will contact the relevant position or team at an organisation by email to notify them of a complaint and request a response to those enquiries on behalf of the organisation.

For data protection complaints this will be the Data Protection Officer or data protection team, and for FOI complaints the FOI team or similarly named department. These email addresses are typically published on an organisation's website or privacy notice and represent a monitored inbox that has been established to receive such contact from external parties.

In relation to case IC-263068-C0W8, we do not hold any telephone notes about discussions with the public authority. Our telephone calls are not recorded. We therefore do not hold information within scope of your request.

The email address foi@royalgreenwich.gov.uk was used to contact the public authority. This email address can be found on Royal Borough of Greenwich's website. All subsequent correspondence was conducted via email.

You can find further detail about how we handle FOI complaints in our [FOI/EIR casework service guide](#).

This concludes our response to your request. We hope you found this information helpful.

Next steps

You can ask us to review our response. Please let us know in writing if you want us to carry out a review. Please do so within 40 working days. You can read a copy of our full review procedure [here](#).

If we perform a review but you are still dissatisfied, you can complain to the ICO as regulator of the FOIA. This complaint will be handled just like a complaint made to the ICO about any other public authority. You can [raise a complaint through our website](#).

Your information

Our [privacy notice](#) explains what we do with the personal data you provide to us, and sets out [your rights](#). Our [Retention and Disposal Policy](#) details how long we keep information.

Yours sincerely



Information Access Team
Risk and Governance Department, Corporate Strategy and
Planning Service
Information Commissioner's Office, Wycliffe House, Water
Lane, Wilmslow, Cheshire SK9 5AF
ico.org.uk twitter.com/iconews

**For information about what we do with personal data
see our [privacy notice](#)**