

30 May 2023

ICO Case Reference IC-233701-Q4P9

Request for information

Request received 19 May 2023:

"Please disclose, preferably by PDF, a copy of any reports made since 25 May 2018 by Oxford University Student Union and/or the Oxford Union relating to any data breaches (whether forms submitted reporting any of them or correspondence in which they have been mentioned the latter stored by reference to the Student Union's data protection entry at the ICO)."

Your request has been handled under the Freedom of Information Act 2000 (the FOIA). As you are aware, this legislation provides public access to recorded information held by a public authority unless an appropriate exemption applies.

Our response

We do not hold information in scope of your request. Having searched our casework management systems I could not find any personal data breach reports matching the details you provided.

Please be aware that due to the ICO [Retention and Disposal Policy](#), we do not hold casework records indefinitely.

You should also be aware that not every data breach is reportable to the ICO. In the event of a data protection breach, an organisation must assess the risk to the individual(s) affected. We have guidance for when and how to [Report a breach](#) on our website.

We also regularly provide advice to data controllers by telephone to assist them with breach incidents. These calls are not recorded.

This concludes our response to your request.

FOI review procedure

If you are dissatisfied and wish to request a review of our decision or make a

complaint about how your request has been handled you should write to the Information Access Team at the address below or e-mail accessicoinformation@ico.org.uk.

Your request for internal review should be submitted to us within 40 working days of your receipt of this response. Any such request received after this time will be considered only at the discretion of the Commissioner.

If having exhausted the review process you are not content that your request or review has been dealt with correctly you have a further right of appeal to this office in our capacity as the statutory complaint handler under the legislation.

To make such an application, please write to our FOI Complaints and Compliance team at the address given, or visit our website at [Official information concern | ICO](#).

Your information

Our [Privacy Notice](#) explains what we do with the personal data you provide to us and what your rights are. This notice includes entries regarding the specific purpose and legal basis for the ICO processing information that people such as [information requesters](#) have provided to us.

The length of time we keep information is laid out in our [retention and disposal policy](#).

Yours sincerely

Information Access Team
Risk and Governance Department

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For information about what we do with personal data see our [privacy notice](#)