

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF T. 0303 123 1113 ico.org.uk

20 May 2024

IC-306071-P3H5

Request

You asked us if Linton Parish Council contacted the ICO for advice in relation to your Freedom of Information request.

We received your request on 8 May 2024.

We have handled your request under the Freedom of Information Act 2000 (the FOIA).

Our response

We have conducted a search of our case management system for any advice sought by Linton Parish Council via email, letter or telephone.

We can confirm that we do not hold a written request for advice from Linton Parish Council in relation to your Freedom of Information request, we have therefore not provided any written advice in return.

However, it is important to note that organisations can contact the ICO for advice via telephone using our helpline services. The ICO does not record these conversations, therefore Linton Parish Council may have contacted the ICO via phone and received advice verbally.

Please note that we do not retain information indefinitely, therefore if Linton Parish Council did contact the ICO for advice, this may have been destroyed in line with our retention policy. For further information, our retention schedule can be found here.

This concludes our response to your request.



Next steps

You can ask us to review our response. Please let us know in writing if you want us to carry out a review. Please do so within 40 working days.

You can read a copy of our full <u>review procedure</u> on our website.

If we perform a review but you are still dissatisfied, you can complain to the ICO as regulator of the FOIA. This complaint will be handled just like a complaint made to the ICO about any other public authority.

You can <u>raise a complaint</u> through our website.

Your information

Our <u>privacy notice</u> explains what we do with the personal data you provide to us, and sets out <u>your rights</u>. Our <u>Retention and Disposal Policy</u> details how long we keep information.

Yours sincerely,



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For information about what we do with personal data see our <u>privacy notice</u>