

Date: 1 March 2024

IC-286594-M5W2

Request

You asked us:

"Please could you share the staff policy or guidance you have for using large language models like ChatGPT for work purposes?"

We received your request on 2 February 2024. We have handled your request under the Freedom of Information Act 2000 (the FOIA).

Our response

Following searches of our central document storage system as well as consulting with our digital and tech policy teams, I have been unable to locate any staff policy or guidance on the use of large language models such as ChatGPT for work purposes.

Accordingly, I can confirm that we do not hold any information in scope of your request.

Next steps

You can ask us to review our response. Please let us know in writing if you want us to carry out a review. Please do so within 40 working days.

You can read a copy of our full [review procedure](#) on our website.

If we perform a review but you are still dissatisfied, you can complain to the ICO as regulator of the FOIA. This complaint will be handled just like a complaint made to the ICO about any other public authority.

You can [raise a complaint](#) through our website.

Your information

Our [privacy notice](#) explains what we do with the personal data you provide to us, and sets out [your rights](#). Our [Retention and Disposal Policy](#) details how long we keep information.

Yours sincerely



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