

28 August 2024

## **ICO Case Reference IC-327017-N3K7**

### **Request for information**

Request received 19 August 2024:

*"Can you please confirm if Westminster City Council reported a data breach to you in respect of [redacted]"*

Your request has been handled under the Freedom of Information Act 2000 (the FOIA). This legislation provides public access to recorded information held by a public authority unless an appropriate exemption applies.

Please note that when organisations submit a personal data breach (PDB) report to the ICO we ask that they do not include the personal information of those affected by the breach in the report. Any relevant PDB report is unlikely to contain your personal information and so we have handled your request under the Freedom of Information Act, rather than as a subject access request.

### **Our response**

We do not hold information in scope of your request. Having searched our casework management system we could not find a PDB report matching the details you provided.

### **Further information**

You should be aware that not every PDB is reportable to the ICO. In the event of a breach, an organisation must assess the risk to the individual(s) affected. We have guidance for when and how to [Report a breach](#) on our website.

If you or another individual has been affected by a data breach and wish to

raise a complaint with us, you can do so via the [Data protection and personal information complaints tool](#) on our website.

We publish details of [Personal data breach cases](#) reported to us in our [Complaints and concerns data sets](#). Some more serious PDBs are referred to our investigations department, and these are shown in the relevant investigations datasets.

Please also be aware that due to the ICO [Retention and Disposal Policy](#), we do not hold casework records indefinitely.

This concludes our response to your request.

### **Next steps**

You can ask us to review our response. Please let us know in writing within 40 working days if you want us to carry out a review.

You can read a copy of our full [review procedure](#) on our website.

If we perform a review but you remain dissatisfied, you can [raise a complaint](#) to the ICO as regulator of the Freedom of Information Act. This complaint will be handled just like a complaint made to the ICO about any other public authority.

### **Your information**

Our [privacy notice](#) explains what we do with the personal data you provide to us, and sets out [your rights](#). Our [Retention and Disposal Policy](#) details how long we keep information.

Yours sincerely

### **Information Access Team**

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF  
Telephone: 0303 123 1113. Website: [ico.org.uk](http://ico.org.uk)

For information about what we do with personal data, please see our [privacy notice](#)