**Expenses Schedule - Grants Programme 2017/2018**

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| --- | --- | --- | --- |
| **Details** | **ICO Funding (£)** | **Other Sources of Funding (£)** | **Total (£)** |

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| --- | --- | --- | --- | --- |
| 1. **Salaries**

Hourly rate, and a breakdown of how funds are apportioned to each role. |  |  |  |  |
| 1. **Travel Expenses and Subsistence**

Provide details of location, method of travel, accommodation details and purpose (e.g. meeting, conference, cohort interviews etc). [Not to exceed the amounts set out in the ICO Expenses Policy] Cost each trip separately. |  |  |  |  |

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| 1. **IT Equipment**

Please provide details of software, hardware and any consumables.  |  |  |  |  |
| 1. **Administration**

Including stationary, materials and supplies. |  |  |  |  |
| 1. **Telephone/Broadband**
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| 1. **Cohort Expenses**

Participant expenses and subsistence [as set out in the ICO Expenses Policy]. |  |  |  |  |
| 1. **Specialist Services**

Survey fees, interpreters, transcription fees etc. |  |  |  |  |
| 1. **Publication Costs**

Printing, illustrations, publishing fees etc. |  |  |  |  |

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| --- | --- | --- | --- | --- |
| 1. **Dissemination Activities**

Travel expenses to attend conferences etc. in disseminating research outcomes. |  |  |  |  |
| 1. **Other**

Please provide full details. |  |  |  |  |
| **Total** |  |  |  |  |