**Grants Programme 2018/2019 Final Project Report Form**

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| **Lead Researcher** |  |
| **Name and address of Organisation** |  |
| **Project Title** |  |
| **Project Completion Date** |  |
| **Amount of Grant** |  |

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| **Synopsis of Research (for public dissemination -maximum 250 words)** |
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| **Original Aims**  (Outline your original project aims and objectives) |
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| **Methodology**  (Outline methodology used) |
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| **Outcomes**  (List all outcomes and provide detail on ways in which outcomes were/were not met) |
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| **Dissemination and Publication** | |
| Description | Publication or event title |
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| **Feedback** |
| Please provide any comments you may have on the Grants Programme including the application, monitoring and reporting process. |
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| **Declaration** | |
| I certify that the information I have provided on this form is correct. I understand that should information be found to be false, the ICO reserves the right to withdraw funding and to recover any funds paid under the Grants Programme. | |
| Signed | Dated |

Please return this form together with your final expenditure report to [icograntsprogramme@ico.org.uk](mailto:icograntsprogramme@ico.org.uk) within 3 months of your project end date.

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| **For Office Use Only** | |
| GGIS Scheme Number |  |
| GGIS Award Number |  |
| Details of any concerns/risks |  |
| Reviewed by |  |
| Date |  |