

**Grants Programme 2018/2019 Interim Project Report Form**

|  |  |
| --- | --- |
| **Lead Researcher** |  |
| **Name and address of Organisation** |  |
| **Project Title** |  |
| **Project Completion Date** |  |

|  |
| --- |
| **Key Milestones** |
| Detail | Target Date | Achieved (Y/N) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **Milestones Outstanding** |
| Detail  | Reason Outstanding | Revised Target Date (agreed with ICO) |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **Summary of Progress (maximum 200 words)** |
|  |

|  |
| --- |
| **Declaration** |
| I certify that the information I have provided on this form is correct. I understand that should information be found to be false, the ICO reserves the right to withdraw funding and to recover any funds paid under the Grants Programme. |
| Signed | Dated |

Please return this form together with your expenses report to icograntsprogramme@ico.org.uk

|  |
| --- |
| **For Office Use Only** |
| GGIS Scheme Number |  |
| GGIS Award Number |  |
| Details of any concerns/risks |  |
| Reviewed by |  |
| Date |  |