

Audit and Risk Committee – for decision

Meeting agenda title: Audit & Risk Committee Work Programme for 2022/23

Meeting date: 25 April 2022

Time required: 5 mins

Presenter: Louise Byers

1. Objective and recommendation

- 1.1. This report sets out the proposed Audit & Risk Committee work programme for its meetings from April 2022 to January 2023. This has been developed through review of the combined work programme for the various SLT Boards and Executive Team. The report has also been cross-referenced against the Committee's terms of reference to ensure that all areas of those terms of reference are included in the work programme. The work programme is in line with the approach taken to the work of the Committee in 2021/22.
- 1.2. In addition, there is a separate report on this agenda which sets out the internal audit plan for 2022/23. Once finalised and approved, audit reports from this will be added to the work programme.

Author: Caroline Robinson

Consultees: Joanne Butler, Christopher Braithwaite

List of Annexes: Audit & Risk Committee Annual Work Programme 2022-23

Publication decision: This report can be published internally and externally

Outcome reached: Approved.

Audit Committee – proposed work programme for 2022/23

At each meeting, the Audit Committee will consider the following standing items.

- Risk register update
- Finance – management accounts
- Internal audit – any completed internal audit reports since the last meeting
- Update on completion of outstanding audit recommendations
- Internal audit update
- External audit update
- Single tender contract awards

In addition, the following items will be presented to meetings throughout the year.

25 April 2022

- Annual report – draft assurance report
- Annual report – draft Audit Committee annual report
- Risk deep dive – target risk
- Internal audit – 2022/23 internal audit plan
- Fraud and Whistleblowing – Q4 report
- Security report – Q4 report
- Cyber security – annual assurance report

20 June 2022

- Annual report and financial statements – final version to recommend to the Commissioner for signature.
- Annual report – ALB Audit Committee Chair’s letter
- Risk deep dive – subject to be identified at April meeting
- ICO Accountabilty framework – assurance on the ICO’s own compliance with the framework
- Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 – assurance on compliance

- Internal audit – update on proposals for future internal audit provision from April 2023.

17 October 2022

- Annual report – lessons learned
- Risk deep dive – subject to be identified at June meeting
- Fraud and Whistleblowing – Q1 and Q2 report
- Security report – Q1 and Q2 report

January 2023 (date TBC)

- Annual report – proposed timetable for development
- External audit planning report
- Risk deep dive – subject to be identified at October meeting
- Fraud and Whistleblowing – Q3 report
- Security report – Q3 report