

Senior Leadership Team minutes Monday 20 February 2017

Members

Elizabeth Denham	Information Commissioner (chair)
Paul Arnold	Interim Deputy Chief Executive Officer
Simon Entwisle	Deputy Commissioner (Operations)
Rob Luke	Deputy Commissioner (Policy)

Attendees

Richard Marbrow	Group Manager Corporate Governance (secretariat)
Robert Parker	Head of Corporate Affairs

1. Introductions and apologies

There were no apologies.

2. Matters arising from the previous meeting

Issue

There were no further developments to report on the future funding model.

In respect of the London accommodation, IT was being installed and a guide for staff on how to access and use the London office was being prepared.

Looking at outstanding actions from the previous meeting:

- A message had gone out to staff advising that SLT has met. This action was cleared.
- The paper on possible exemptions to fees under the future fee model being developed by the DCMS had been drafted. This action was cleared.
- The action to consider the inclusion of research into data brokerage had been cleared. The area was included in the research programme. In addition the need to ensure a

communications plan for Operation Hida had been included in plans and the action was also cleared.

Decision

Senior Leadership Team agreed that actions should have end dates.

3. Update on the Information Rights Strategy workshop, the setting up of steering groups and on business planning

Issue

The planning workshop had taken place and the first draft of the new Information Rights Strategy would now be circulated to Departmental Heads and other attendees. Richard Marbrow would be meeting with Departmental Heads shortly to discuss the draft.

It is planned that the steering groups would go live in April. These were to be decision making bodies but terms of reference had yet to be decided.

Departments were working on their business plans for 2017/18.

4. Strategic file update

[Redacted]

5. Any other business

Finance issues are still being discussed with DCMS and HMT, including end of year hand back calculation.

The 2017/18 budget has been seen by DCMS with no comments received.

Posts for two HR managers to help take forward the change programme have been advertised.

The post of Head of Freedom of Information would be advertised externally.