

Data protection registration: nature of work descriptions

Finance, insurance and credit

We use these descriptions to help us process your registration:

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- [Insurance Company](#)
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Accountant

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Accountant/Auditor

Reasons/purposes for processing information

We process personal information to enable us to provide accounting, auditing and related services, to maintain our own accounts and records and to support and manage our employees.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- personal details
- family, lifestyle and social circumstances
- goods and services
- financial details
- education details
- employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs of a similar nature
- trade union membership

Who the information is processed about

We process personal information about customers and clients, advisers and other professional experts and employees.

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- business associates and other professional advisers
- family, associates and representatives of the person whose personal data we are processing
- suppliers
- financial organisations
- local and central government
- ombudsmen and regulatory authorities
- credit reference and debt collection agencies
- healthcare professionals, social and welfare organisations
- current, past or prospective employers
- examining bodies
- service providers

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Actuaries

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Actuaries

Reasons/purposes for processing information

We process personal information to enable us to provide our actuarial services to our clients, to maintain our own accounts and records and to support and manage our staff.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- financial details
- employment and education details
- goods or services provided

We also process sensitive classes of information that may include physical or mental health details, racial or ethnic origin and details of trade union membership.

Who the information is processed about

We process personal information about:

- clients
- suppliers
- professional advisers and consultants
- complainants
- enquirers
- employees

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- current , past or prospective employers
- financial organisations
- business associates and other professional advisers
- educators and examining bodies
- employment and recruitment agencies
- healthcare and welfare organisations
- credit reference agencies
- debt collection and tracing agencies
- other companies in the same group
- suppliers and service providers
- trade and employer associations and professional bodies
- survey and research organisations
- central government
- ombudsmen and regulatory authorities
- data processors

Transferring information overseas

We may occasionally need to transfer personal information overseas.

Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Agents for NFU Mutual

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Agents for NFU Mutual

Reasons/purposes for processing information

We process personal information to enable us to provide general insurance and financial services advice; administration of membership records; undertake fundraising; promote our services; maintain our own accounts and records and manage and support our employees. We also process personal information in the course of selling, hiring or exchanging it.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- goods and services provided
- financial details
- employment and education and details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin;
- religious or other beliefs
- political opinions
- trade union membership
- offences and alleged offences
- criminal proceedings, outcomes and sentences

Who the information is processed about

We process personal information about:

- employees
- members
- customers
- professional experts and consultants
- suppliers and service providers
- enquirers

- offenders and suspected offenders

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- suppliers and service providers
- healthcare, social and welfare organisations
- debt collection and tracing agencies
- voluntary and charitable organisations
- educators and examining bodies
- financial organisations
- trade, employer associations and professional bodies
- business associates
- traders in personal data
- central government
- police forces
- ombudsmen and regulatory authorities

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Bank

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Bank

Reasons/purposes for processing information

We process personal information to enable us to provide a range of banking services to our customers including managing their accounts; promoting and advertising our products and services; managing and supporting our staff; maintaining stocks and shares register; maintaining our own accounts and records; the use of CCTV systems for the prevention and detection of crime. We also process personal information in the course of selling, hiring or exchanging it.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- financial details
- education and employment details
- goods and services provided
- lifestyle and social circumstances
- visual images, personal appearance and behaviour

We also process sensitive classes of information that may include:

- racial or ethnic origin
- trade union membership
- physical or mental health details
- offences and alleged offences

Who the information is processed about

We process personal information about:

- employees
- customers
- beneficiaries, assignees and payees,
- professional advisers and consultants
- complainants, enquirers
- suppliers
- members and shareholders

- individuals captured by CCTV images

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates or representatives of the person whose personal data we are processing
- healthcare professionals
- current, past or prospective employers
- educators and examining bodies
- business associates and other advisers
- other companies in the same group
- services providers
- financial organisations
- credit reference agencies
- trade associations and professional bodies
- central and local government
- employment and recruitment agencies
- pension fund administrators
- voluntary and charitable organisations
- persons making an enquiry or complaint
- traders in personal data
- press and the media
- members including shareholders
- police forces and security organisations
- CIFAS, ombudsmen and regulatory authorities
- debt collection and tracing agencies

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Bank Charges Recovery/Reclaim

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Reclaiming Bank Charges

Reasons/purposes for processing information

We process personal information to enable us to provide a bank charge recovery and reclaim service to our customers, to promote our services, maintain our accounts and records and to support and manage our employees.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- personal details
- family, lifestyle and social circumstances
- goods and services
- financial details
- education details
- employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs of a similar nature
- offences and alleged offences

Who the information is processed about

We process personal information about our:

- customers
- professional advisers and consultants
- employees
- agents
- suppliers

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of

organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- current, past and prospective employers
- business associates and professional advisers
- family, associates and representatives of the person whose personal data we are processing
- educators and examining bodies
- employees
- financial organisations
- professional bodies and consultants
- service providers and suppliers

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Bookkeeper

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Bookkeeping

Reasons/purposes for processing information

I process personal information to provide bookkeeper services to organisations which may include recording financial transactions of businesses and promoting my services.

Type/classes of information processed

I process information relevant to the above reasons/purposes. This information may include:

- personal details
- family details
- lifestyle and social circumstances
- goods and services
- financial details
- education and employment details

I also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs
- trade union membership

Who the information is processed about

I process personal information about:

- clients and individuals relating to their business
- professional advisers
- enquirers
- employees
- suppliers

Who the information may be shared with

I sometimes need to share the personal information I process with the individual themselves and also with other organisations. Where this is necessary I am required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations I

may need to share some of the personal information I process with for one or more reasons.

Where necessary or required I share information with:

- business associates
- professional advisers
- central government
- current past and prospective employers
- educators and examining bodies
- suppliers
- financial organisations
- family, associates or representatives of the person whose personal data we are processing
- credit reference agencies and debt collection agencies

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Building Society

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Building Society

Reasons/purposes for processing information

We process personal information to enable us to provide a service for our members and customers which may include managing their accounts, maintaining our own accounts and records, supporting and managing our own employees, promoting our services; undertaking market research; maintaining stocks and shares registers; property management; the provision of financial services and advice; insurance management; debt management.

We also process personal information using CCTV systems to monitor and collect visual images for the purpose of security and the prevention and detection of crime. We also process personal information in the course of selling, hiring or exchanging it.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include information relevant to the above activities. This information may include:

- personal details
- financial details
- education and employment details
- goods and services provided
- family details
- lifestyle and social circumstances
- visual images, personal appearance and behaviour

We also process sensitive classes of information that may include:

- racial and ethnic origin
- trade union membership
- physical or mental health details
- offences and alleged offences
- criminal proceedings, outcomes and sentences

Who the information is processed about

We process personal information about:

- customers and clients
- members
- shareholders
- beneficiaries, assignees and payees
- professional advisers and consultants
- employees
- enquirers, complainants
- suppliers and service providers
- shareholders
- offenders and suspected offenders
- individuals captured by CCTV images

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- healthcare and welfare organisations;
- current, past or prospective employers,
- educators and examining bodies;
- business associates and professional advisers;
- other companies in the same group,
- suppliers and service providers;
- financial organisations;
- credit reference agencies;
- trade and employer associations;
- central and local government,
- employment and recruitment agencies;
- family, associates and representatives of the person whose personal data we are processing;
- pension fund administrators;
- voluntary and charitable organisations;
- persons making an enquiry or complaint,
- press and the media,
- police forces;
- private investigators;
- security organisations;
- law enforcement and prosecuting authorities,
- courts and tribunals,
- ombudsmen and regulatory organisations;
- debt collection and tracing agencies,

- survey and research organisations,
- trade unions;
- traders in personal data.

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Caerus Wealth Management Limited

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Tied Agent to Caerus Wealth Management Limited

Reasons/purposes for processing information

We process personal information to enable us to provide financial, will writing and trust services, to promote our services, to maintain our own accounts and records and to support and manage our employees. We also trade, sell and hire personal information.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- personal details
- family, lifestyle and social circumstances
- goods and services provided
- financial details
- education details
- employment details
- business activities of the person whose personal data we are processing

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- trade union membership
- offences and alleged offences

Who the information is processed about

We process personal information about our:

- customers and clients
- suppliers
- professional advisers and consultants
- enquirers and complainants
- employees

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- financial organisations
- credit reference agencies
- ombudsmen and regulatory authorities
- employment and recruitment agencies
- central government
- healthcare professionals
- social and welfare organisations
- current, past or prospective employers
- education and examining bodies
- suppliers and service providers
- professional advisers and consultants
- auditors
- courts and tribunals
- other statutory law enforcement agencies
- family, associates and representatives of the person whose personal data we are processing
- data processors
- traders in personal information

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Claims Investigator

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Claims Investigation

Reasons/purposes for processing information

We process personal information to enable us to provide a claims investigation service, to promote our business, maintain our own accounts and records and to support and manage our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This information may include:

- personal details
- family, lifestyle and social circumstances
- goods and services
- financial details
- case file information
- education and employment details
- incident and accident details
- employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs
- claimants backgrounds
- offences and alleged offences

Who the information is processed about

We process personal information about:

- customers
- claimants
- policy holders
- witnesses
- suppliers
- staff
- complainants and enquirers or their representatives and professional advisers

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- current, past or prospective employers
- education and training establishments
- family, associates and representatives of the person whose personal data we process
- business associates
- police
- suppliers
- financial organisations
- insurance companies

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Claims Management

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Claims Management Services

Reasons/purposes for processing information

We process personal information to enable us to provide a claims management service to our clients; to maintain our accounts and records; to promote our services and to support and manage our employees.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- personal details
- goods and services
- family details
- lifestyle and social circumstances
- financial details
- education and employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs
- offences and alleged offences

Who the information is processed about

We process personal information about:

- customers
- suppliers
- professional experts
- enquirers
- employees

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of

organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- business associates
- current, past or prospective employers
- educators and examining bodies
- employment and recruitment agencies
- trade and employer associations
- suppliers
- financial organisations
- family, associates and representatives of the person whose personal data we are processing

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Credit Reference Agency

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Credit Reference Agency

Reasons/purposes for processing information

We process personal information to enable us to carry out credit referencing activities relating to the financial status of individuals or organisations on behalf of other organisations. We also process personal information to advertise and promote the services we provide; maintain our own accounts and records and to support and manage our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- biographies of staff
- family details
- lifestyle and social circumstances
- education and employment details
- goods or services
- electoral roll information
- financial details
- bankruptcies
- individual voluntary arrangements
- payment details and account information
- public offices
- searches made by clients
- creditworthiness
- business activities

We also process sensitive classes of information that may include:

- racial or ethnic origin
- trade union membership
- physical or mental health details
- offences and alleged offences
- court proceedings, outcomes and sentences

Who the information is processed about

We process personal information about:

- customers and clients
- complainants, enquirers
- consumers which include sole traders, partners, directors, company secretaries and company officers subject to administration
- orders/individual voluntary arrangements/bankruptcies/court judgements or decrees
- secretaries
- suppliers
- professional advisers and consultants
- complainants, enquirers
- staff

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with our:

- customers and clients who will search the file
- individual consumers such as sole traders, partners and directors, company officers and secretaries
- business associates
- persons making an enquiry or complaint
- other companies in our group
- service providers
- central government
- credit reference agencies
- employment and recruitment agencies
- financial organisations
- press and the media
- traders in personal data
- debt collection and tracing agencies
- staff
- family, associates or representatives of the person whose personal data we are processing
- current, past and prospective employers
- healthcare, social and welfare organisations
- trade unions and associations
- educators and examining bodies
- central government

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Credit Union

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Credit union

Reasons/purposes for processing information

We process personal information to enable us to provide a credit union service to our members, to maintain our own accounts and records and to support and manage our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details, lifestyle and social circumstances
- financial details
- education details
- employment details
- goods and services

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- trade union membership
- offences including alleged offences
- criminal proceedings, outcomes and sentences

Who the information is processed about

We process personal information about our customers, clients and members and about assignees, guarantors and similar parties. We also process personal information about our employees.

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- credit reference agencies
- family, associates and representatives of the person whose personal data we are processing
- debt collection and tracing agencies
- financial organisations
- ombudsmen and regulatory authorities
- suppliers
- business associates and advisers

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Debt Administration and Factoring

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Debt administration and factoring

Reasons/purposes for processing information

We process personal information to enable us to trace debtors, to purchase debts and to collect on behalf of creditors. We also process personal data to support and manage our employees and to maintain our own accounts and records.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family, lifestyle and social circumstances
- goods and services
- financial details
- education and employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs of a similar nature
- trade union membership
- offences including alleged offences
- criminal proceedings, outcomes and sentences

Who the information is processed about

We process personal information about our:

- customers and clients
- suppliers
- advisers and other professional experts
- complainants and enquirers
- employees

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data

Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- business associates and other professional advisers
- family and associates of the person whose personal data we are processing
- suppliers and service providers
- financial organisations
- ombudsmen and regulatory authorities
- central government
- credit reference agencies
- debt collection and tracing agencies
- traders in personal data
- courts and tribunals
- current, past and prospective employers
- educators and examining bodies

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Finance House/Credit Grantor

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Finance House/Credit Grantor

Reasons/purposes for processing information

We process personal information to enable clients to make purchases on credit or lend money to consumers; advertising, marketing and public relations for others, debt administration and factoring. We trade and share in the personal information of our customers and clients, maintain our own accounts and records and, support and manage our employees. We also use CCTV systems for security and crime prevention.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- employment and education details
- financial details
- goods and services provided

We also process sensitive classes of information that may include:

- racial or ethnic origin
- trade union membership
- physical or mental health details
- offences and alleged offences
- criminal proceedings, outcomes and sentences
- visual images, personal appearance, and behaviour

Who the information is processed about

We process personal information about:

- customers
- advisors, consultants and professional experts
- suppliers
- individuals captured by CCTV images

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- our customers
- family, associates or representatives of the person whose personal data we are processing
- current, past and prospective employers
- healthcare, social and welfare organisations
- educators and examining bodies
- suppliers
- financial organisations
- other companies who are affiliated to us
- debt collection and tracing agencies
- credit reference agencies
- private investigators
- local and central government
- ombudsman and regulatory authorities
- press and the media
- professional bodies, advisers and consultants
- courts and tribunals
- trade unions
- traders in personal data;
- service providers
- survey and research organisations
- police forces
- housing associations and landlords

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Financial Adviser – Openwork Limited

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Financial Adviser – Openwork Limited

Reasons/purposes for processing information

We process personal information to enable us to act as an intermediary for any financial transactions including mortgage and insurance broking and debt administration to our clients, to promote our goods and services, to maintain our own accounts and records and to support and manage our staff.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family, lifestyle and social circumstances
- financial details
- employment details
- education details
- goods or services provided

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs of a similar nature
- trade union membership
- offences and alleged offences

Who the information is processed about

We process personal information about:

- clients
- employees
- suppliers
- professional advisers and consultants
- enquirers and complainants

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is

necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- current, past or prospective employers
- family, associates and representatives of the person whose personal data we are processing
- financial organisations
- business associates and professional advisers
- educators and examining bodies
- employment and recruitment agencies
- credit reference agencies
- suppliers and services providers
- central government
- ombudsmen and regulatory authorities

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Financial, Mortgage and Insurance Services

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Financial, Mortgage and Insurance Services

Reasons/purposes for processing information

We process personal information to enable us to act as an intermediary for any financial transactions including mortgage and insurance broking, and debt administration to our clients; promote our goods and services; maintain our own accounts and records and to support and manage our staff.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- financial details
- employment and education details
- goods or services provided

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs
- trade union membership
- offences and alleged offences

Who the information is processed about

We process personal information about:

- clients
- suppliers
- professional advisers and consultants
- enquirers, complainants
- employees

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- current, past or prospective employers
- family, associates and representatives of the person whose personal data we are processing
- financial organisations
- business associates and professional advisers
- educators and examining bodies
- employment and recruitment agencies
- healthcare and welfare organisations
- credit reference agencies
- debt collection and tracing agencies
- other companies in the same group
- suppliers and services providers
- trade and employer associations
- central government
- law enforcement and prosecuting authorities
- ombudsmen and regulatory authorities
- traders in personal data
- courts and tribunals

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Franchisee to Cash Generator Ltd

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Franchisee to Cash Generator Ltd

Reasons/purposes for processing information

We process personal information to enable us to buy and sell goods to our customers; to maintain our accounts and records and to support and manage our employees. We process personal information using a CCTV system to monitor and collect visual images for the purpose of security and the prevention and detection of crime.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This information may include:

- personal details
- family details
- financial details
- employment details
- goods/services provided
- visual images, personal appearance and behaviour

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs
- trade union membership
- lifestyle and social circumstances
- trade union membership
- information about offences/alleged offences

Who the information is processed about

We process personal information about:

- customers and clients
- suppliers
- enquirers
- complainants
- employees
- individuals captured by CCTV images

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- business associates
- employees
- current, past and prospective employers
- goods/service providers
- family, associates and representatives of the person whose personal data we are processing
- complainants
- financial organisations
- credit reference agencies
- debt collection and tracing agencies
- police forces
- courts
- the media
- central government

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Franchisee to Pentagon (UK) Ltd t/as Eurodebt Financial Services

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Franchisee to Pentagon (UK) Ltd t/a Eurodebt Financial Services

Reasons/purposes for processing information

We process personal information to enable us to provide a debt management service, to promote our own services, maintain our accounts and records and to support and manage our employees. We also use CCTV systems to monitor and collect visual images for security and the prevention and detection of crime.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- personal details
- family, lifestyle and social circumstances
- goods and services
- visual images, personal appearance and behaviour
- financial details
- education and employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs of a similar nature
- offences and alleged offences
- criminal proceedings, outcomes and sentences
- trade union membership

Who the information is processed about

We process personal information about our:

- employees
- customers
- complainants
- enquirers
- consultants and professional experts
- suppliers

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- current, past and prospective employers
- business associates
- educators and examining bodies
- family, associates and representatives of the person whose personal data we are processing
- employment and recruitment agencies
- data processors
- financial organisations
- local and central government
- ombudsmen and regulatory authorities
- suppliers and service providers
- police forces

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Friendly Society

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Friendly Society

Reasons/purposes for processing information

We process personal information to enable us to offer our members a wide range of services, to advertise our services and to support and manage our employees.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- personal details
- family details
- lifestyle and social circumstances
- financial details
- education and employment details
- goods and services

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs
- information about offences or alleged offences

Who the information is processed about

We process personal information about our members and supporters and our employees.

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- providers of goods or services
- employees
- family, associates or representatives of the person whose personal data we are processing
- ombudsmen and regulatory authorities
- central government

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Home Reversion Plan Adviser

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Home reversion plan adviser

Reasons/purposes for processing information

We process personal information to enable us to sell home reversion plans, provide advice and guidance to our clients; promote our services and manage and support our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- business activities of the person whose personal information we are processing
- lifestyle and social circumstances
- education and employment details
- financial details
- goods and services

We also process sensitive classes of information that may include:

- racial and ethnic origin
- trade union membership
- physical or mental health details
- religious or other similar beliefs

Who the information is processed about

We process personal information about:

- customers and clients
- employees
- enquirers
- complainants
- professional advisers and consultants

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates or representatives of the person whose personal data we are processing
- current, past or prospective employers
- educators and examining bodies
- suppliers and providers of goods and services
- financial organisations
- credit reference agencies
- employment and recruitment agencies
- trade and employer associations
- health and welfare organisations
- business associates and professional advisers
- complainants and enquirers
- ombudsmen and regulatory authorities
- central government

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Home Reversion Plan Provider

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Home Reversion Plan Provider

Reasons/purposes for processing information

We process personal information to provide a home reversion plan service; to maintain our accounts and records and to promote and advertise our services.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- education and employment details
- goods and services
- financial details

We also process sensitive classes of information that may include physical or mental health or condition.

Who the information is processed about

We process personal information about:

- customers and their representatives
- staff
- suppliers
- enquirers
- consultants or professional experts

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- customers
- staff
- family, associates or representatives of the person whose personal data we are processing
- current, past and prospective employers
- suppliers
- service provider
- business associates and other advisers
- persons making an enquiry or complaint
- credit reference agencies
- financial organisations
- employment and recruitment agencies
- debt collection and tracing agencies
- ombudsmen and regulatory bodies
- central government

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Independent Financial Adviser

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Independent Financial Adviser

Reasons/purposes for processing information

We process personal information to enable us to provide financial services and advice, to maintain our own accounts and records and to support and manage our employees.

Type/classes of information processed

We process information relating to the above reasons/purposes. This information may include:

- personal details
- family details
- lifestyle and social circumstances
- goods and services
- financial details
- education and employment details

We also process sensitive classes of information that may include physical or mental health details, racial or ethnic origin and trade union membership.

Who the information is processed about

We process personal information about our customers, clients and suppliers and our employees.

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- financial organisations
- credit reference agencies
- ombudsmen and regulatory authorities
- central government
- healthcare professionals
- social and welfare organisations
- current, past or prospective employers
- examining bodies
- service providers

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Insolvency Practitioner

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Insolvency Practitioner

Reasons/purposes for processing information

I process personal information to enable me to carry out my work as an insolvency practitioner which includes processing company data and practitioner data.

Type/classes of information processed

I process information relevant to the above reasons/purposes. This may include:

- personal details
- education and employment details
- goods or services
- financial details
- records of company data which include all types of data necessary for the administration of the affairs of insolvent companies, partnerships and individuals
- records of practitioner data which include details of appointments
- records under the Company Directors Disqualification Act 1986
- employees claims under the Employment Consolidation Act 1978
- details of dividends distributed to creditors

I also process sensitive classes of information that may include offences and alleged offences, criminal proceedings, outcomes and sentences.

Who the information is processed about

I process personal information about:

- customers and clients
- staff of our clients
- complainants, enquirers
- professional advisers and consultants
- creditors
- company directors
- persons belonging to the insolvent company, partnership or individual
- individuals necessary for the administration of the affairs of insolvent companies, partnerships and individuals

Who the information may be shared with

I sometimes need to share the personal information I process with the individual themselves and also with other organisations. Where this is necessary I am required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations I may need to share some of the personal information I process with for one or more reasons.

Where necessary or required I share information with:

- our customers and clients
- business associates
- suppliers
- service providers
- enquirers
- professional advisers
- financial organisations
- debt collection and tracing agencies
- creditors
- local and central government

Transferring information overseas

I may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Insolvency Practitioner - PriceWaterhouseCoopers

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Insolvency Practitioner

Reasons/purposes for processing information

I process personal information to enable me to carry out my work as a licensed insolvency practitioner for the professional services firm PriceWaterhouseCoopers which includes processing company data and practitioner data.

Type/classes of information processed

I process information relevant to the above reasons/purposes. This may include:

- personal details
- education and employment details
- goods or services
- financial details
- records of company data which include all types of data necessary for the administration of the affairs of insolvent companies, partnerships and individuals
- records of practitioner data which include details of appointments
- records under the Company Directors Disqualification Act 1986
- employees claims under the Employment Consolidation Act 1978
- details of dividends distributed to creditors
- any other data necessary for the administration of the affairs of insolvent companies, partnerships and individuals

I also process sensitive classes of information that may include:

- offences and alleged offences
- criminal proceedings, outcomes and sentences

Who the information is processed about

I process personal information about:

- customers and clients and their staff
- complainants and enquirers
- professional advisers and consultants
- creditors
- company directors

- people associated with the insolvent company, partnership or individual
- individuals necessary for the administration of the affairs of insolvent companies, partnerships and individuals

Who the information may be shared with

I sometimes need to share the personal information I process with the individual themselves and also with other organisations. Where this is necessary I am required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations I may need to share some of the personal information I process with for one or more reasons.

Where necessary or required I share information with:

- customers and clients
- PriceWaterhouseCoopers
- business associates
- suppliers
- service providers
- enquirers
- professional advisers
- financial organisations
- debt collection and tracing agencies
- creditors
- local and central government

Transferring information overseas

I may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Insurance Company

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Insurance Company

Reasons/purposes for processing information

We process personal information to enable us to administer insurance business and provide financial services; promote our services; maintain our accounts and records and support and manage our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- education and employment details
- business activities of the person whose personal data we are processing
- financial details
- goods or services provided

We also process sensitive classes of information that may include:

- racial or ethnic origin
- religious or other beliefs
- trade union membership
- physical or mental health details
- sexual life
- criminal proceedings, outcomes and sentences
- offences and alleged offences

Who the information is processed about

We process personal information about:

- our clients
- employees
- complainants, enquirers
- professional advisers
- suppliers and service providers
- offenders and suspected offenders

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- current, past and prospective employers
- employment and recruitment agencies
- educators and examining bodies
- financial organisations
- credit reference agencies
- healthcare, social and welfare organisations
- credit reference agencies
- central government
- ombudsman and regulatory authorities
- police forces
- claims investigators
- suppliers and service providers

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Insurance Underwriter

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Insurance Underwriter

Reasons/purposes for processing information

We process personal information to enable us to provide an insurance underwriting service; support and manage our employees and maintain our own accounts and records.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- financial details
- goods or services
- employment and education details

We also process sensitive classes of information that may include racial or ethnic origin and trade union membership.

Who the information is processed about

We process personal information about:

- employees
- relatives, guardians
- our customers and clients
- suppliers, advisers, consultants, and complainants

Who the information may be shared with

We sometimes need to share the personal we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- current, past prospective employers
- data processors
- debt collection and tracing agencies
- healthcare, social and welfare organisations
- credit reference agencies
- educators and examining bodies
- financial organisations
- professional advisers and consultants
- central government
- survey and research organisations
- ombudsman and regulatory authorities

Transferring information overseas

We may occasionally need to transfer personal information overseas.

Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Investment Management Company

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Investment Management Company

Reasons/purposes for processing information

We process personal information to enable us to provide investment management and advice, maintain our own accounts and records, promote our services and to manage and support our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- employment details
- financial details
- goods or services
- business activities of the person whose personal information we are processing

We also process sensitive classes of information that may include:

- racial or ethnic origin
- religious or other similar beliefs
- physical or mental health or condition
- Trade Union membership

Who the information is processed about

We process personal information about:

- employees
- customers and clients
- suppliers
- complainants, enquirers
- professional advisers and consultants

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data

Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- current, past or prospective employers
- educators and examining bodies
- suppliers
- family, associates and representatives of the person whose personal data we are processing
- service providers
- financial organisations
- credit reference agencies
- debt collection and tracing agencies
- central government
- employment and recruitment agencies
- business associates and other professional advisers
- other companies in the same group

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Money Transfer Company

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Money Transfer Company

Reasons/purposes for processing information

We process personal information to enable us to provide a money transfer service, maintain our accounts and records, promote our services and to support and manage our staff.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- education and employment details
- financial details
- goods or services

We also process sensitive classes of information that may include:

- racial or ethnic origin
- religious or other beliefs
- trade union membership
- physical or mental health details

Who the information is processed about

We process personal information about:

- customer and clients
- employees
- enquirers
- complainants
- suppliers
- professional advisers and consultants

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of

organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- enquirers
- complainants
- professional advisers and consultants
- current, past and prospective employers
- educators and examining bodies
- suppliers and service providers
- financial organisations
- employment and recruitment agencies
- business associates
- credit reference agencies
- debt collection and tracing agencies
- central government

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA.

Nominee Company

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Nominee Company

Reasons/purposes for processing information

We process personal information to enable us to hold and administer securities or other assets as a nominee holder.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- business activities
- financial details
- goods and services

Who the information is processed about

We process personal information about our clients; professional experts and consultants; beneficiaries of estates.

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- business associates and other professional advisers
- financial organisations
- ombudsmen and regulatory authorities
- the company in which the share or security is held

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Tied Agent

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Tied agent

Reasons/purposes for processing information

We process personal information to enable us to provide financial services and advice, to promote our business and to support and manage our employees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family, lifestyle and social circumstances
- goods and services provided
- financial details
- education and employment details

We also process sensitive classes of information that may include physical or mental health details, racial or ethnic origin and trade union membership.

Who the information is processed about

We process personal information about our customers, clients and enquirers and about our employees.

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- financial organisations
- business associates and professional advisers
- credit reference agencies
- complainants and enquirers

- local and central government
- healthcare, social and welfare organisations
- ombudsmen and regulatory authorities
- suppliers and service providers
- current, past or prospective employers

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Tied agent - St James's Place Partnership

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to provide financial and advice services; to promote our business, to maintain our own records and accounts and to support and manage our employees. We also process personal information in the course of selling, hiring or exchanging it.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- business activities of the person whose personal information we are processing
- family details
- lifestyle and social circumstances
- goods and services
- financial information
- education and employment details

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- sexual life

Who the information is processed about

We process personal information about:

- customers and clients
- relatives and guardians of the people we are processing personal information about
- complainants, enquirers
- suppliers
- claimants, beneficiaries and payees
- professional advisers and consultants

- employees
- agent, casual worker or volunteer

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- financial organisations
- family, associates and representatives of the person whose personal data we are processing
- traders in personal data
- data processors
- auditors
- business associates and advisers
- credit reference agencies
- debt collection and tracing agencies
- police forces, courts, tribunals and other statutory law enforcement agencies
- local and central government
- ombudsmen and regulatory authorities
- complainants and enquirers
- healthcare, social and welfare organisations
- suppliers
- educators and examining bodies
- current, past and prospective employers
- employees and agents of the data controller
- trade, employer associates and professional bodies

Transferring information overseas

We may occasionally need to transfer personal information overseas. Where this is necessary this may be to countries or territories around the world. We are required to ensure that when we need to do this we comply with the DPA

Trustees of a Life Assurance Scheme

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Trustees of a life assurance scheme

Reasons/purposes for processing information

We process personal information to enable us to administer life assurance schemes.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- financial details
- employment details
- goods and services

We also process sensitive classes of information that may include physical or mental health details.

Who the information is processed about

We process personal information about:

- customers and clients
- trustees
- members and beneficiaries
- employers
- employees of other organisations
- complainants and enquirers

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- claimants, beneficiaries, assignees and payees
- family associates and representatives of the person whose personal data we are processing
- trade and business associates and professional advisers
- financial organisations and advisers
- central and local government
- ombudsmen and regulatory authorities
- healthcare, social and welfare organisations
- service providers
- complainants and enquirers
- suppliers
- data processors
- healthcare professionals
- current, past or prospective employers

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).

Trustees of a Pension Scheme

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Nature of work – Trustees of a pension scheme

Reasons/purposes for processing information

We process personal information as trustees of pension funds to enable us to administer a funded pension or superannuation scheme.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- goods and services
- lifestyle and social circumstances
- financial details
- employment details

We also process sensitive classes of information that may include physical or mental health details.

Who the information is processed about

We process personal information about:

- customers and clients
- trustees
- members and beneficiaries
- employers and employees of other organisations

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- claimants, beneficiaries, assignees and payees
- pension schemes with which the person whose personal information we are processing has an association
- trade and business associates and professional advisers
- healthcare, social and welfare organisations
- financial organisations and advisers
- central and local government
- service providers
- ombudsmen and regulatory authorities
- suppliers
- family, associates or representatives of the person whose personal data we are processing
- current, past or prospective employers

Transferring information overseas

We do not transfer any personal information outside the European Economic Area (EEA).