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24 December 2024

IC-352293-K1S6

### **Request**

On 19 December 2024 you asked us for a copy of our 'Safeguarding Policy' and email contact details for our 'Data Protection Officer'. We have handled your request under the Freedom of Information Act 2000 (the FOIA).

## Response

We have published a Safeguards Policy here:

https://ico.org.uk/about-the-ico/our-information/safeguards-policy/

However, we do not have a 'safeguarding' policy, and if relevant matters are raised within the context of our work these will be handled on a case by case basis, in accordance with the relevant legislation.

Details about our Data Protection Officer (including contact details) can be found on our register here:

https://ico.org.uk/ESDWebPages/Entry/Z5347709



Technically this information is exempt in accordance with Section 21 of the FOIA as it is already available to you, but the above link has been provided for your reference.

Please note that if you want to contact us to seek advice, make a complaint or request information from us, you should in the first instance use the public contact details that are provided on the website:

# https://ico.org.uk/global/contact-us/

This will ensure that your correspondence is directed to the most appropriate department.

This concludes our response to your request.

#### **Next steps**

You can ask us to review our response. Please let us know in writing if you want us to carry out a review. Please do so within 40 working days.

You can read a copy of our full <u>review procedure</u> on our website.

If we perform a review but you are still dissatisfied, you can complain to the ICO as regulator of the FOIA. This complaint will be handled just like a complaint made to the ICO about any other public authority.

You can raise a complaint through our website.



### Your information

Our <u>privacy notice</u> explains what we do with the personal data you provide to us, and sets out <u>your rights</u>. Our <u>Retention and Disposal Policy</u> details how long we keep information.

Yours sincerely,



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